



**I. COURSE DESCRIPTION:**

This course is designed to provide the student with the history of wigs, hairpieces, and extensions going back to the ancient Egyptians 4000BC and the ability to sell, style, and service human and synthetic hair.

**II. LEARNING OUTCOMES AND ELEMENTS OF THE PERFORMANCE:**

Upon successful completion of this course, the student will demonstrate the ability to:

**1. Assist clients in the selection and styling of wigs, extensions and hairpieces.**Potential Elements of the Performance:

- Describe how wigs, extensions and hairpieces can improve the client's appearance
- Understand how they are made and fitted
- List the principles involved in the selection, styling of wigs, and hairpieces to best benefit the client

**2. Recognize the different types of wigs.**Potential Elements of the Performance:

- Identify the required procedures to determine the difference between human hair and synthetic hair
- Describe human hair wigs
- Describe synthetic wigs and hairpieces
- Describe hair extensions
- Describe men's wigs

**3. Master the skills of measuring a client's head properly, to ensure a comfortable and secure fit.**Potential Elements of the Performance:

- Carry out the six steps of proper measuring
- Explain the factors involved in ordering wigs and hairpieces
- Describe the procedure used for blocking wigs
- Demonstrate the procedure of fitting wigs on a client accurately

4. **Demonstrate the procedures involved in cleaning, shaping, and styling wigs.**

Potential Elements of the Performance:

- List the procedures used for cleaning human hair wigs, hand-tied wigs, and synthetic wigs
- Demonstrate the procedures used when cutting human and synthetic wigs
- Demonstrate all the procedures used in setting, styling, and combouts using both types of wigs.

**III. TOPICS:**

1. Client consultation
2. Fitting and styling wigs and extensions
3. Cleaning, shaping, and maintaining wigs and extensions

**IV. REQUIRED RESOURCES/TEXTS/MATERIALS:**

- ✂ Milady Standard Textbook of Cosmetology
- ✂ Milady Theory Workbook
- ✂ Milady Practical Workbook
- ✂ Prentice-Hall Textbook of Cosmetology
- ✂ Hairstyling Kit
- ✂ Hairstyling Uniform
- ✂ Large binder, Dividers, Paper, Pens, Pencils

**V. EVALUATION PROCESS/GRADING SYSTEM:**

The following semester grades will be assigned to students:

<u>Grade</u>	<u>Definition</u>	<u>Grade Point Equivalent</u>
A+	90 – 100%	4.00
A	80 – 89%	3.00
B	70 - 79%	2.00
C	60 - 69%	1.00
D	50 – 59%	0.00
F (Fail)	49% and below	0.00

CR (Credit)	Credit for diploma requirements has been awarded.
S	Satisfactory achievement in field /clinical placement or non-graded subject area.
U	Unsatisfactory achievement in field/clinical placement or non-graded subject area.
X	A temporary grade limited to situations with extenuating circumstances giving a student additional time to complete the requirements for a course.
NR	Grade not reported to Registrar's office.
W	Student has withdrawn from the course without academic penalty.

## VI. SPECIAL NOTES:

### Special Needs:

If you are a student with special needs (e.g. physical limitations, visual impairments, hearing impairments, or learning disabilities), you are encouraged to discuss required accommodations with your professor and/or the Special Needs office. Visit Room E1101 or call Extension 2703 so that support services can be arranged for you.

### Retention of Course Outlines:

It is the responsibility of the student to retain all course outlines for possible future use in acquiring advanced standing at other postsecondary institutions.

### Communication:

The College considers **WebCT/LMS** as the primary channel of communication for each course. Regularly checking this software platform is critical as it will keep you directly connected with faculty and current course information. Success in this course may be directly related to your willingness to take advantage of the **Learning Management System** communication tool.

### Plagiarism:

Students should refer to the definition of “academic dishonesty” in *Student Code of Conduct*. Students who engage in academic dishonesty will receive an automatic failure for that submission and/or such other penalty, up to and including expulsion from the course/program, as may be decided by the professor/dean. In order to protect students from inadvertent plagiarism, to protect the copyright of the material referenced, and to credit the author of the material, it is the policy of the department to employ a documentation format for referencing source material.

Course Outline Amendments:

The professor reserves the right to change the information contained in this course outline depending on the needs of the learner and the availability of resources.

Substitute course information is available in the Registrar's office.

**VII. PRIOR LEARNING ASSESSMENT:**

Students who wish to apply for advance credit transfer (advanced standing) should obtain an Application for Advance Credit from the program coordinator (or the course coordinator regarding a general education transfer request) or academic assistant. Students will be required to provide an unofficial transcript and course outline related to the course in question.